

Stubbington Baptist Church

Privacy POLICY

Version

Version	Change	Signature	Date
0.1	Update to New BU Template	David Woodhouse	28/03/23

Issue & Review

Issued	Review Period	Next review	Next Issue
1	Two Years	March 2025	June 2025

Approvals

Role	Name	Signature	Date
Author	David Woodhouse		May 23
Review	Dianne Woodhouse		May 23
Members	QCM 7 th June		June 23

Change History

Version	Change
0.1	Initial version of the privacy policy to go on the church website
1.0	Up version for publishing

Adopted: 07.06.23

08 June 2023

Stubbington Baptist Church

Privacy policy

Introduction

Stubbington Baptist Church (SBC) is for the advancement of the Christian faith particularly though not exclusively through the worship of God, making disciples of Jesus Christ and expressing God's love to the world in word and action in accordance with the principles of the Baptist denomination. The Church may also advance education and carry out other charitable purposes in the United Kingdom and other parts of the world.

The information you provide will be held in accordance with the General Data Protection Regulation (GDPR). We will do all we can to protect your privacy and to make sure any personal information you share with us is stored securely.

We value and respect everyone who connects with us. In line with our Christian beliefs, our aim is to be as clear as possible about how and why we use information you give us. If your questions are not fully answered by the information below, please contact our data protection officer who will be happy to help.

Email: Secretary@sbchurch.org.uk or telephone 01329-485693.

Compliance with GDPR underlies all our personal information privacy practices. We also have a data protection policy which governs how we use the information that we collect about you.

Data protection statement

SBC's data protection statement is as follows:

Keeping your data secure is very important to us. By providing your personal details you agree to allow the SBC to contact you either based on the consents you have given us or for our Legitimate Interests in accordance with current data protection regulations. We will never make your personal data available for marketing purposes to external individuals or organisations.

How we collect information about you

We collect personal information each time you are in contact with us. For example, when you become a member, donate, book into an event, request a resource, give your details to an SBC Representative at an event or send us an email.

SBC does not receive or hold any credit card details for donations.

Why we collect information about you.

We collect information about you for the following reasons:

- To provide you with information about our work including membership-related mailings, events and resources and to tailor this kind of information according to your location and expressed interests.
- To ask for financial and non-financial support, such as prayer.
- To process donations you give us and to ensure they are recorded correctly.
- To keep records of your relationship with us. For example, what events you have attended, what enquiries or complaints you have made, what areas of our work you have supported or what resources you have ordered.
- To customise the information and appeals we send to ensure we work in the most cost-effective way and only send information which is appropriate to you.
- To enhance or improve your experience on our website. When you indicate your preferences through your use of our site, we may use this information to personalise the site to better meet your needs.

Keeping us up to date with your details and contact preferences

Please tell us as soon as any of your contact details change so that we can keep our records up to date.

You can change the way we contact you or the kind of material we send you at any time by contacting us by mail, phone or email using the contact details above.

You can unsubscribe from our regular emails at any time by emailing us and asking to be removed.

Who sees your information?

The information we collect will be used exclusively within the SBC. We do not pass any of your personal information to any other organisations and/or individuals without your express consent, with the following exceptions:

To minimise the risk of unauthorised disclosure of your information, we may use some of your information to verify who you are when you contact us.

Our use of your information

The information that you provide to the SBC will be used to provide you with information about our events including newsletters, social events and prayer requests.

By providing information you are agreeing to receive mailings that communicate the work of the SBC

How long do we keep your information?

The length of time we keep the information you have given us depends on the context in which you provided it.

We will only keep information that is necessary for us to provide membership mailings, other resources and for statistical purposes.

We will keep records of any financial transactions you enter into with us for a minimum of six years. This will enable us to meet with accounting requirements and respond to any questions from you that arise during that period. Gift Aid declarations and transactions must be kept for a minimum of 12 years after the Gift Aid is no longer valid.

Viewing the information we hold about you

You may request details of all the information SBC holds about you by submitting a written request to our data protection officer. SBC Secretary, Stubbington Baptist Church, Jay Close, Stubbington, Fareham PO14 3TA

Cookies

We make use of cookies to enable us to analyse how visitors to our websites are using them and what pages they are visiting. This enables us to customise and personalise the content on our website. Cookies make the interaction between users and websites faster and easier.

We use websites such as Vimeo and YouTube to embed videos on our websites and you may be sent cookies from them via our site. Please look at the cookie and privacy policies on these 3rd party sites if you want more information about this.

We also use 3rd party suppliers such as Facebook and Google analytics and these suppliers may also make use of cookies.

As some of these 3rd party services may be based outside of the UK and the EU, they may not fall under the jurisdiction of UK courts.

What is a cookie?

A cookie is a piece of information in the form of a very small text file that is placed on an internet user's hard drive. It is generated by a web page server, which is basically the computer that operates a website. The information the cookie contains is set by the server and it can be used by that server whenever the user visits the site. A cookie can be thought of as an internet user's identification card, which tell a website when the user has returned.

Last updated

This policy was created June 2023